

NOTICE TO VACATE

| |
|--|
| To Property Manager: |
| Date Notice Returned To Agent: ___ / ___ / ____ |
| Property Address: |
| Post Code: |

| | | |
|-------------|---------------|----------------|
| Rental PCM: | Lease Expiry: | Vacating Date: |
|-------------|---------------|----------------|

I/we _____ & _____ the current tenants of the above property are submitting this letter as formal notice (minimum of 28 days) that I/we wish to vacate the abovementioned premises in respect of which we provide the following details and information.

Reason for Vacating:

We understand that we are responsible for paying rent until this 28 days expires. If the keys are returned before the 28 days is up I/we must still pay rent till the 28th day. I/we agree that the agency may in the last 2 weeks of the 28 days notice, show prospective tenants through using the office spare key.

I/we certify the above information is true and correct.

TENANT 1

Name:
Contact Detail(s):
Signature:

TENANT 2

Name:
Contact Detail(s):
Signature: